

NIAGARA COLLEGE OF APPLIED ARTS AND TECHNOLOGY



College Practices

Reviewed:
Approved: April 1, 2003
Responsibility: Executive Team

PRACTICE NUMBER: NC600-31

PRACTICE TITLE: Performance Agreement and Evaluation - Administrative Staff

A. Background and Definitions

Performance evaluation and on-going discussions are essential to successful performance management and development. The establishment of annual goals and assessment of an individual's success in reaching those goals and other overarching college objectives is critical to a strong college. The Board of Governors is responsible for the performance evaluation of the President, with the President responsible to the Board for effective management of the College.

B. Purpose

The intent of this practice is to provide an effective and uniform method for completing performance assessments agreements for administrative staff in the College excluding the President.

C. Practice Statements

1. It is the joint responsibility of the employee and his/her supervisor to ensure that a performance evaluation is completed on an annual basis.
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